

**PUTNAM TOWNSHIP
PLANNING COMMISSION MEETING
January 11, 2017
MINUTES**

CALL TO ORDER

Chairperson Lomber called the meeting to order at 7:00 p.m. There were 13 citizens in attendance.

ROLL CALL

MEMBERS PRESENT: Porath, Lomber, Gannon, Klein, Hood, Beemer and Ligon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Brian Borden, Senior LSL Planner, Ken Damrel, Township Zoning Administrator, Jennifer Koch, Township Fire Marshall, Scott Barb, Principal Planner, Livingston County Planning and Pamela Kekes, Recording Secretary.

CALL TO THE PUBLIC

Opened at 7:02 p.m.

No response.

Closed at 7:02 p.m.

APPROVAL OF AGENDA

Motion by Porath and supported by Beemer to approve the agenda as amended by adding Old Business #2. Camp 360. MOTION CARRIED.

APPROVAL OF MINUTES

Motion by Beemer and supported by Porath to approve the 11/9/16 minutes as presented. MOTION CARRIED.

PLANNER'S REPORT – Nothing to report.

ZONING BOARD of APPEALS REPORT – Gannon reported on the January 9, 2017, ZBA meeting and reported there is an upcoming meeting on January 23, 2017.

TOWNSHIP BOARD REPORT - Klein reported on the December 13, 2016, Township Board Meeting.

LAND DIVISION REPORT – No meeting.

ZONING ADMINISTRATOR'S ORDINANCE ISSUE LIST – Damrel presented his report, which was included in Commissioners' packets.

CORRESPONDENCE

A. Planning Commission By-Laws

1. Annual Review of By-Laws and it was discovered that there are some errors in the numbering. **Motion by Gannon and supported by Porath to approve the Planning Commission By-laws with the corrections addressed by Zoning Administrator. MOTION CARRIED.**

ELECTION OF OFFICERS

- A. **Motion by Gannon and supported by Hood to reappoint Lomber as Chair, Gannon as Vice Chair, Ligon as Secretary and Beemer as Alternate Secretary. MOTION CARRIED.**

PUBLIC HEARING – None

OLD BUSINESS

- A. Accessory Structure Setbacks
 - 1. Borden presented Ordinance Section 340-19 Accessory structures Draft 2.
 - 2. **Motion by Porath and supported by Ligon to table any changes to Section 340-19 Accessory structures. MOTION CARRIED.**

- B. Camp 360
 - 1. Donn Bohde representing Camp 360 is requesting an extension for the Preliminary Site Plan for an additional 6 months per Township ordinances.
 - 2. **Motion by Hood and supported by Lomber to extend the Preliminary Site Plan review to August 5, 2017. MOTION CARRIED.**

NEW BUSINESS

- A. Master Plan Review.
 - 1. As required by the state, 2017 is time for Putnam Township to review their Master Plan. This is a process which will be laid out in upcoming meetings. Commissioners need to familiarize themselves with the Township's present plan. No action can occur today as the Township Board has to initiate the opening of the Master Plan.

CALL TO THE PUBLIC

Opened at 7:56 p.m.

Ron Rau, 4798 Spears, presented some parcels he asks be reviewed in the upcoming Master Plan Review.

Rau also said he represented Ivan Green and his parcels, and asked that they also be reviewed in the upcoming Master Plan Review.

Kurt LaButte, 10617 Stoneyfield Court, presented some parcels for review with the upcoming Master Plan Review.

Patricia Hexson representing her mother who resides at 6742 Farley Road inquired how to split their 5.75 acres however, she was advised that the designated future land use for that parcel will not allow for the split.

Closed at 8:14 p.m.

ADJOURNMENT

Motion by Gannon and supported by Beemer to adjourn at 8:15 p.m. MOTION CARRIED.

**Pamela Kekes
Recording Secretary**