

**PUTNAM TOWNSHIP  
PLANNING COMMISSION MEETING  
February 10, 2010  
MINUTES**

**CALL TO ORDER**

Chairperson Gannon called the meeting to order at 7:03 p.m. There was 1 citizen in attendance.

**ROLL CALL**

MEMBERS PRESENT: Porath, Gannon, Balk, Press, Dobis, Ligon.

MEMBERS ABSENT: Beemer

OTHERS PRESENT: Ingrid Weisz, Recording Secretary.

**CALL TO THE PUBLIC**

Opened 7:04 p.m.

No comments.

Closed 7:04 p.m.

**APPROVAL OF AGENDA**

Item E. Class on Right to Farm discussion was added to New Business

**Motion by Balk & supported by Porath to approve the revised agenda. MOTION CARRIED UNANIMOUSLY**

**APPROVAL OF MINUTES**

Nesbitt's suggestions were added to the minutes. Nesbitt will now be reviewing the minutes before the meetings.

**Motion by Gannon & supported by Balk to approve the revised 1/27/10 minutes. MOTION CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

Gannon received a letter from Hamburg Township stating they have prepared a draft Master Plan update.

Gannon also received a brochure of training opportunities from the American Planning Association.

**PLANNER'S REPORT** None.

**ZONING BOARD REPORT** None.

**TOWNSHIP BOARD REPORT** None.

**LAND DIVISION REPORT** None.

**ZONING ADMINISTRATOR'S ORDINANCE ISSUE LIST**

Members reviewed this list.

**PUBLIC HEARING** None.

**OLD BUSINESS**

A. WECS Ordinance

Members reviewed Nesbitt's text & again requested that dates be added to all LSL draft documents. The fall zone was changed from 125% to 150% of the distance from the ground to the WEC's highest point. There was some discussion about giving the Zoning Administrator authority to request a full site plan review if he thought it called for. There was a concern that if an applicant used parts from various manufacturers, that the WEC, as a whole, might not necessarily meet certification standards applicable to construction or to the unit as a whole, and might, therefore, not be safe. Gannon will ask Nesbitt if another public hearing is necessary based on the changes made to the WECS draft ordinance.

### **NEW BUSINESS**

#### A) Amendment to Ch. 31, Sec.2D Parking & Storage of Commercial Vehicles

The Township Board wanted these restrictions limited to the Lakes Districts. The Planning Commission puts a lot of time & thought into issues, attempting to help the citizens as best they can, before sending a recommendation to the Board. A decision about revisiting this topic will be postponed until the members can discuss it with the planner.

#### B) Ordinance question; auxiliary housing for dependents not in current ordinance

Members wanted the planner to do some research on this topic. They also wanted to know what other similar communities were doing about this issue and what his current thinking is about the rationale for or against this type of auxiliary housing.

#### C) Master Plan Discussion

There are no areas of the Future Land Use map that require review at this time.

#### D) Discussion on Procedures for Recommendations from the Planning Commission to the Township Board

Members wanted the Board to be informed of the rationale for their determinations as well as their recommendations. Balk will develop a form for the Commission to use with their recommendations to the Board.

#### E) Discussion on Right to Farm class

Members wanted to have a copy of the GAAMPs in the office and a link from the township website to them. The township may regulate the following if the Right to Farm Act and the GAAMPs do not address them: the permitting, size, height, bulk, floor area, construction and location of agricultural structures.

### **FUTURE MEETINGS**

2/24/10

#### A) Public Hearing on Rezoning M36/Cedar Lake Rd area per LSL option 1 dated 11/18/09

#### B) On Site Housing in M1, C1, C2 & RBR Zoning Districts

C) St Brendon/St Marie area rezoning (Z-40-09) letter to include the recommendation that 1 acre properties are allowed greater setback reductions which would help the neighborhood

3/10/10

A) Input from Nesbitt on Ordinance question; auxiliary housing for dependents not in current ordinance

B) Balk's form on Recommendations Procedures

3/24/10

A) Amendment to Ch.31, Sec. 2D Parking & Storage of Commercial Vehicles

### **CALL TO THE PUBLIC**

Opened at 9:02 p.m.  
No comments.  
Closed at 9:02 p.m.

**ADJOURNMENT**

**Motion by Balk and supported by Porath to adjourn at 9:03 p.m. MOTION CARRIED UNANIMOUSLY**

**Ingrid Weisz  
Recording Secretary**