

**PUTNAM TOWNSHIP  
PLANNING COMMISSION MEETING  
February 14, 2018  
MINUTES**

**CALL TO ORDER**

Chairperson Lomber called the meeting to order at 7:01 p.m. There were 6 citizens in attendance.

**ROLL CALL**

MEMBERS PRESENT: Porath, Lomber, Gannon, Ligon and Klein.

MEMBERS ABSENT: Beemer and Hood absent with notice.

OTHERS PRESENT: Ken Damrel, Township Zoning Administrator, Brian Borden, LSL Planner and Pamela Kekes, Recording Secretary.

**CALL TO THE PUBLIC**

Opened at 7:02 p.m.

No Response.

Closed at 7:03 p.m.

**APPROVAL OF AGENDA**

**Motion by Porath and supported by Gannon to approve the amended agenda moving 8) Election of Officers and New Business: B) P.C. By-Laws to next month and add New Business C) Camp Innisfree. MOTION CARRIED.**

**APPROVAL OF MINUTES**

**Motion by Porath and supported by Lomber to approve the 1/10/18 minutes as presented. MOTION CARRIED.**

**CORRESPONDENCE** – P.C. Appointments Spreadsheet is in Commissioners packets and make note that per Planning Commission By-Laws the current Chair and Secretary are termed out.

**PLANNER'S REPORT** – Nothing to report.

**ZONING BOARD of APPEALS REPORT** – Gannon reported no current meetings; however, there is an upcoming variance review scheduled for March 26, 2018.

**TOWNSHIP BOARD REPORT** – Klein reported on the January 17, 2018, meeting.

**LAND DIVISION REPORT** – Beemer absent and no meetings are scheduled.

**ZONING ADMINISTRATOR'S ORDINANCE ISSUE LIST** – Damrel stated that his report is included in Commissioners' packets.

**FIRE MARSHALL REPORT** – Koch absent.

**PUBLIC HEARING** – None.

## OLD BUSINESS

### A. Day Go Red, LLC, 875 Patterson Lake Road, part of #4714-26-300-021

1. Site condominium plan review/motion. James Barnwell, DESINE, Inc., updated Commissioners on plans. Borden presented his findings; letter dated February, 1, 2018. The Ordinance requires a two-step process – preliminary and final site plan.
  - Section 340-34 requires the condominium documents (master deed and by-laws) be included with the site plan submittal. Applicant has presented the Master Deed for Putnam Pass, A Site Condominium and Borden is recommending that Township Attorney reviews to make sure all is in order.
  - Dimensional Requirements – Borden found no dimensional issues
  - Exterior Lighting – Section 340-161 states that lighting is required, but what type of lighting is unclear. Due to surrounding residential homes, lighting at entrance deemed sufficient.
  - Spicer Group, Township Engineers, submitted in a January 18, 2018, letter, their findings. Damrel reviewed their recommendations.
2. **Motion by Ligon and supported by Lomber to approve preliminary site plan subject to review of Master Deed by Attorney and review of applicant's updated plans by Township Engineer. MOTION CARRIED.**

### B. Discussion of Draft Ordinance Solar Energy Systems.

1. Borden presented the draft which included Attorney's input. There is a problem as to how to incorporate the new Ordinance with existing Ordinances. As §340-39 is about Wind Energy Conversion Systems, will combine Solar Energy with Wind Energy and retitle to Alternative Energy Systems. It will be a long ordinance.
2. **Motion by Lomber and support by Ligon to have a Public Hearing on Solar Energy Systems and to incorporate with §340-39 Wind Energy Systems. MOTION CARRIED.**

## NEW BUSINESS

### A. Select Wetland Review Board Members

1. Damrel and Klein reported that the existing members: Richard Knopf, Robert Nester and Patricia Nicholson will continue as Wetland Review Board Members.
2. **Motion by Klein and supported by Gannon to reappoint Richard Knopf, Robert Nester, Patricia Nicholson along with Michael Porath as Planning Commission Representative to Wetland Review Board. MOTION CARRIED.**

### B. Camp Innisfree

1. Ligon wanted to inform the Commissioners on a potential partnership with the DNR and Michigan Horse Council for DNR to purchase and MHC to operate the improvements at Camp Innisfree, the existing Girl Scout Camp, to create an improved equestrian campground. Horse Council and DNR agree the first step is a feasibility study, to be completed at a cost of around \$70,000, and MHC is actively looking for interested stakeholders for assistance in the cost. Feasibility study would need to be done by September, 2018.

## CALL TO THE PUBLIC

Opened at 8:14 p.m.

No response

Closed at 8:15 p.m.

## ADJOURNMENT

**Motion by Porath and supported by Lomber to adjourn at 8:15 p.m. MOTION CARRIED.**

Pamela Kekes, Recording Secretary