

**PUTNAM TOWNSHIP  
PLANNING COMMISSION MEETING  
February 23, 2011  
MINUTES**

**CALL TO ORDER**

Vice Chairperson Porath called the meeting to order at 7:07 p.m. There were 6 citizens in attendance.

**ROLL CALL**

MEMBERS PRESENT: Balk, Porath, Press, Ligon, Dobis, Beemer.

MEMBERS ABSENT: Gannon

OTHERS PRESENT: Tom Lewis, Zoning Administrator, Ingrid Weisz, Recording Secretary.

**CALL TO THE PUBLIC**

Opened 7:08 p.m.

Closed 7:08 p.m.

**APPROVAL OF AGENDA**

**Motion by Dobis & supported by Balk to approve the agenda. MOTION CARRIED UNANIMOUSLY**

**APPROVAL OF MINUTES**

**Motion by Balk & supported by Press to approve the 2/9/11 minutes. MOTION CARRIED UNANIMOUSLY**

**CORRESPONDENCE**

A) Porath received a card from the Michigan Citizen Planner on a Complete Streets Workshop series.

**PLANNER'S REPORT** None.

**ZONING BOARD REPORT** No meeting.

**TOWNSHIP BOARD REPORT**

Dobis reported on the Township Board meeting on 2/16/11.

**LAND DIVISION REPORT** No meeting.

**ZONING ADMINISTRATOR'S ORDINANCE ISSUE LIST**

Members reviewed this list.

**PUBLIC HEARINGS** None.

**OLD BUSINESS**

A) Fire Hall preliminary site plan review

Pat Carney reviewed the site plan with additional input from Mark Pascoe of Stantec Consulting and George Svinicki, engineer. Members reviewed Borden's memo & Carney agreed to correct most of the items listed. Members remarked on the high number of trees to be removed. Five new trees will be planted between the septic field & the retention pond. Most of the trees need to be removed to provide clear view of fire trucks coming in & going out of the facility. Carney will confirm with Borden

about the rest of the trees. The screening enclosure around the dumpster needs heavy duty doors. Two of the lights will be moved to the other side of the drive.

**Motion by Balk & supported by Press to allow the proposed parking lot. MOTION CARRIED UNANIMOUSLY**

**Motion by Dobis & supported by Ligon to approve the preliminary site plan for the Putnam Township Fire Hall as discussed here, contingent upon of the planner's review, confirmation of, concurrence with the changes made, and recommendation of approval & that the final site plan, as revised, be presented at the next Planning Commission meeting on 3/9/11. MOTION CARRIED UNANIMOUSLY**

B) Master Plan Work Session

**Motion by Ligon & supported by Beemer to postpone this discussion until the next meeting. MOTION CARRIED UNANIMOUSLY**

**NEW BUSINESS** None.

**FUTURE MEETINGS**

3/9/11

1. Fire Hall Final Site Plan Review
2. Master Plan Work Session
  - A) Maps
  - B) Goals

4/13/11

1. Pavement Requirements, engineering specs
2. Applications for one Citizen Member to Wetland Review Board
3. Master Plan Discussion

**CALL TO THE PUBLIC**

Opened at 9:24 p.m.

No comments from public.

Closed at 9:25 p.m.

**ADJOURNMENT**

**Motion by Balk and supported by Ligon to adjourn at 9:25p.m. MOTION CARRIED UNANIMOUSLY**

**Ingrid Weisz**

**Recording Secretary**