

**PUTNAM TOWNSHIP  
PLANNING COMMISSION MEETING  
March 8, 2017  
MINUTES**

**CALL TO ORDER**

Chairperson Lomber called the meeting to order at 7:01 p.m. There were 4 citizens in attendance.

**ROLL CALL**

MEMBERS PRESENT: Porath, Lomber, Gannon, Klein and Ligon.

MEMBERS ABSENT: Hood with notice and Beemer.

OTHERS PRESENT: Brian Borden, Senior LSL Planner, Ken Damrel, Township Zoning Administrator and Pamela Kekes, Recording Secretary.

**CALL TO THE PUBLIC**

Opened at 7:02 p.m.

No response.

Closed at 7:02 p.m.

**APPROVAL OF AGENDA**

**Motion by Klein and supported by Porath to approve the agenda as presented. MOTION CARRIED.**

**APPROVAL OF MINUTES**

**Motion by Porath and supported by Gannon to approve the 2/8/17 minutes as presented. MOTION CARRIED.**

**CORRESPONDENCE**

Letter from Ivan Green stating that Ronald Rau of Make It Happen Contractors to speak on his behalf.

**PLANNER'S REPORT** – Nothing to report.

**ZONING BOARD of APPEALS REPORT** – Gannon reported on the February 13, 2017, ZBA meeting.

**TOWNSHIP BOARD REPORT** - Klein reported on the February 20, 2017, Township Board Meeting.

**LAND DIVISION REPORT** – Nothing.

**ZONING ADMINISTRATOR'S ORDINANCE ISSUE LIST** – Damrel presented his report, which was included in Commissioners' packets.

**CORRESPONDENCE**

A. Copy of By-Laws are in Commissioners' packets

**PUBLIC HEARING** – None

**OLD BUSINESS** - None

**NEW BUSINESS**

A. Master Plan Review.

1. Borden again wanted to make sure that all Commissioners have a complete set of Master Plan documents, the Plan adopted November 16, 2005 with two updates: February 18, 2009 and January 18, 2012. Borden presented a Master Plan Update Guide highlighting page 7 and 8 which has a checklist the Commissioners should review when reacquainting themselves with the existing Master Plan. The Master Plan needs to be reviewed at this time but does not have to be amended.
2. Contained in Commissioners' packets is Putnam Township's Future Land Use map adopted January 18, 2012, with some of residents' request for review and to correspond with the Township's Master Plan.
3. LSL Planning's Township Parcel Mapping Study done in 2016, included in Commissioners' packets, did an analysis of parcels in regards to non-conformity. There are high percentages of non-conformity in RR and RS-2 that are of concern under current zoning standards.
4. Identify the areas of Master Plan for discussion at next meeting and utilize the checklist provided Commissioners from the Master Plan Update Guide. At the next meeting Commissioners also will need to have further discussion about whether there is a need for a Master Plan update and/or how else we can effectively address the nonconformities.

**CALL TO THE PUBLIC**

Opened at 8:17 p.m.

No response.

Closed at 8:18 p.m.

**ADJOURNMENT**

**Motion by Porath and supported by Ligon to adjourn at 8:18 p.m. MOTION CARRIED.**

**Pamela Kekes  
Recording Secretary**