

**PUTNAM TOWNSHIP
PLANNING COMMISSION MEETING
May 10, 2017
MINUTES**

CALL TO ORDER

Vice Chairperson Gannon called the meeting to order at 7:01 p.m. There were 3 citizens in attendance.
**Motion by Ligon and supported by Hood for Gannon, Vice Chair, to Chair tonight's meeting.
MOTION CARRIED.**

ROLL CALL

MEMBERS PRESENT: Porath, Ligon, Gannon, Klein, Hood and Beemer.

MEMBERS ABSENT: Lomber with notice.

OTHERS PRESENT: Brian Borden, Senior LSL Planner, Ken Damrel, Township Zoning Administrator, Jennifer Koch, Township Fire Marshall, and Pamela Kekes, Recording Secretary.

CALL TO THE PUBLIC

Opened at 7:02 p.m.

Ron Rau, 4798 Spears, thanked the Planning Commissioners for looking at the Master Plan.

Closed at 7:03 p.m.

APPROVAL OF AGENDA

Motion by Klein and supported by Beemer to approve the agenda as presented. MOTION CARRIED.

APPROVAL OF MINUTES

Motion by Porath and supported by Gannon to approve the 4/12/17 minutes as amended. MOTION CARRIED.

CORRESPONDENCE - None

PLANNER'S REPORT – Borden informed Commissioners of the upcoming MAP Spring Institute training on May 16, 2017, in Lansing.

ZONING BOARD of APPEALS REPORT – Gannon reported on the May 8, 2017, meeting and said there is an upcoming ZBA meeting on May 22, 2017.

TOWNSHIP BOARD REPORT - Klein reported on the April 19, 2017, Township Board Meeting.

LAND DIVISION REPORT – Nothing.

ZONING ADMINISTRATOR'S ORDINANCE ISSUE LIST – Damrel presented his report, which was included in Commissioners' packets.

PUBLIC HEARING – None

OLD BUSINESS

- A. Master Plan Discussion
 - 1. Commissioners after reviewing the Master Plan have concluded that there is no need to open the Master Plan. Borden will draft a resolution for the next meeting which will have the necessary language to comply with State guidelines.

- B. Discussion of setback draft language for non-conforming lots.
 - 1. Borden presented a draft of Ordinance 340-32 Nonconforming lots, uses or structures. **Motion by Klein and supported by Ligon to schedule a Public Hearing at the next meeting for review of proposed changes to Ordinance 340-32 Nonconforming lots, uses or structures. MOTION CARRIED.**

- C. Discussion of draft language for temporary tents for outdoor entertainment & for outdoor gatherings.
 - 1. Borden reviewed Chapter 106: Assemblies, Outdoor and felt that the present ordinance is very detailed however, it only affects groups of 750 people or more. Commissioners believe there needs to be language to address smaller gatherings and Borden will work with Damrel and Koch to have a draft for next meeting.

NEW BUSINESS

- A. Discussion of C-1 zoning table of uses limitations and uses regarding service related establishments.
 - 1. Damrel reported there was a request from a citizen regarding purchasing land in C-1 for a landscaping business. Discussion around the definition of Service Related Establishment and review of Table 32: Table of Uses, Commercial and Industrial Districts in regards to whether this is an option. Damrel will update citizen as to what present Ordinances will allow.

CALL TO THE PUBLIC

Opened at 8:45 p.m.

Ron Rau, 4798 Spears, apologized to the Commissions for speaking out of turn during the meeting.

Closed at 8:46 p.m.

ADJOURNMENT

Motion by Beemer and supported by Porath to adjourn at 8:46 p.m. MOTION CARRIED.

**Pamela Kekes
Recording Secretary**