

**PUTNAM TOWNSHIP
PLANNING COMMISSION MEETING
September 13, 2017
MINUTES**

CALL TO ORDER

Chairperson Lomber called the meeting to order at 7:00 p.m. There were 13 citizens in attendance.

ROLL CALL

MEMBERS PRESENT: Porath, Lomber, Gannon, Klein, Hood, Beemer and Ligon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Brian Borden, Senior LSL Planner, Phil Westmoreland, Township Engineer, Ken Damrel, Township Zoning Administrator, and Pamela Kekes, Recording Secretary.

CALL TO THE PUBLIC

Opened at 7:01 p.m.

No response.

Closed at 7:02 p.m.

APPROVAL OF AGENDA

Motion by Porath and supported by Lomber to approve the agenda as presented. MOTION CARRIED.

APPROVAL OF MINUTES

Motion by Porath and supported by Gannon to approve the 7/12/17 minutes as presented. MOTION CARRIED.

CORRESPONDENCE – Lomber stated that there is information from MTA and MSU Extension regarding their upcoming events.

PLANNER'S REPORT – Borden stated that State Planning Conference in Mackinaw is in two weeks and has information if any Commissioners are interested

ZONING BOARD of APPEALS REPORT – Gannon reported on the September 11, 2017 meeting.

TOWNSHIP BOARD REPORT - Klein reported on the August 16, 2017, meeting.

LAND DIVISION REPORT – Nothing.

ZONING ADMINISTRATOR'S ORDINANCE ISSUE LIST – Damrel stated that his report is included in Commissioners' packets. Township Board has put a 12 month moratorium on solar panel installations and will be coming to the Planning Commission

FIRE MARSHALL REPORT – Nothing to report (Koch absent).

PUBLIC HEARING - None

OLD BUSINESS - None

NEW BUSINESS

- A. Private Road Ordinance Discussion.
 - 1. Discussion regarding Ordinance 340-33 Private roads and shared driveways Section F (4). Commissioners are requesting Fire Marshall to review whether the 600 feet is of sufficient length for fire safety.
- B. Paul McKolay, 10364 Dexter-Pinckney Rd., #4714-26-100-022
 - 1. Preliminary site plan review/motion
 - a. Borden presented his review of the proposed preliminary site plan for a landscape service business on the property at 10364 Dexter-Pinckney Road. The site plan presented has some deficiencies which Borden reviewed and is requesting more information. Westmoreland, Township Engineer, also presented his report and recommendations.
 - b. **Motion by Hood and supported by Lomber to approve preliminary site plan for 10364 Dexter-Pinckney Road, #4714-26-100-022 to include and subject to LSL Planner recommendations, Spicer's recommendations and Building materials ordinance. MOTION CARRIED 6-1.**
- C. Private Road Application Gawley & Reason Rd.
 - 1. Borden presented his review of the proposed private road south of the intersection of Reason and Gawley Roads. The submittal does not include all of the information required by Section 340-33D(3). Westmoreland presented his review and addressed deficiencies and recommendations to comply with Livingston County road standards.
 - 2. The roadway is being considered to provide access for 3 additional homes to be constructed in addition to the single residence currently using the drive. Mr. Newbold's is the fourth house and has his concerns as well. Commissioners recommended to table the application in an attempt for all four households agree on a maintenance agreement and to address the expressed concerns.

CALL TO THE PUBLIC

Opened at 8:55 p.m.

No response.

Closed at 8:56 p.m.

ADJOURNMENT

Motion by Porath and supported by Beemer to adjourn at 8:56 p.m. MOTION CARRIED.

**Pamela Kekes
Recording Secretary**