

PUTNAM TOWNSHIP
REGULAR MEETING MINUTES
PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI
NOVEMBER 16, 2011

CALL TO ORDER

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Rau.

ROLL CALL

Present: Rau, Guyon, McCloskey, Chambers, Carney and Press
Absent: Klein
Others Present: Fire Chief Greg Amburgey; Tom Lewis, Zoning Administrator; Carrie Humble, Recording Secretary

CALL TO THE PUBLIC

Opened at 7:01 PM.

No reponse.

Closed at 7:02 PM.

APPROVAL OF AGENDA

A motion was made by Carney and supported by Press to approve the agenda as amended. MOTION CARRIED, 6-0.

APPROVAL OF CONSENT AGENDA

A motion was made by Carney and supported by Chambers to approve the consent agenda with the following item removed for discussion and/or approval. MOTION CARRIED, 6-0.

1. Fire Department Runs Summary: Fire Chief Amburgey reported that home-bound seniors in Livingston County would be able to receive free flu shots thanks to a partnership between the Livingston County EMS and the Livingston Leadership Council on Aging. With the help of a grant, the Livingston County Department of Public Health will donate the vaccine and EMS paramedics will administer it to home-bound seniors over the age of 65. Home-bound seniors in need of a flu shot are asked to call 2-1-1 to schedule an appointment.

COMMITTEES

1. Lakeland Trail Committee: Livingston County Road Commission has submitted a favorable bridge assessment on the sub structures; hoping to hear from MDOT within a week.
2. Township Square Maintenance Committee: Supervisor Rau- Drinking fountain winterized; leaves raked; Township Hall plants cleaned up.
3. Fire Hall Construction Committee: Planning for final inspection approvals week of 11/22; occupancy approval for 12/1 or before; plan to be operational by mid December.
4. Freight Depot Stakeholder Committee: Passport Grant denied due to low score; meeting 1/12 for ideas on improving score; DNR has agreed to provide the roof through their Stewardship program with submission of an approved business plan; will reapply for grant 4/12.

OLD BUSINESS

1. Employee Retirement Plan: Jack Miceli was present to answer Board questions regarding the 457 (b) plan originally presented 9/21/11. Supervisor Rau to contact the Edward Jones Company to give a presentation for comparison.

2. Purchase Offer for Old Fire Station: Discussion on counter offer; Trustees Press, Chambers and Supervisor Rau to meet with Jim Marhofer for negotiation and to clarify what contingencies he is requesting.
3. Audit Weaknesses: Trustee McCloskey requested clarification on action being taken on the following weaknesses addressed by the auditors:
 1. Special Assessment Receivables: Treasurer Carney stated the software purchase from BS&A for special assessments will resolve this issue.
 2. Multi-Lakes Sewer Assessment Bonds: Being looked in to by Washtenaw County.
 3. Paid Invoice Filing System: Discussion on scanning of invoices to computer system; Treasurer Carney will look into.

NEW BUSINESS

1. Home Based Business Permit Renewal for M&D Marine, Owner Dan Glover: **A motion was made by Chambers and supported by Carney to approve a two year renewal of the Home Based Business permit for M&D Marine, 4350 Burgess Rd. #4714-05-400-004, owned by Dan Glover, expiring 11/17/2013. MOTION CARRIED, 6-0.**
2. The Garrison Company Invoice: **A motion was made by Carney and supported by Press approving payment to The Garrison Company for the invoice received in the amount of \$511,848.26 from the Fire Department Building Fund. Roll Call Vote: Yeas: Rau, Press, Guyon, Carney, Chambers and McCloskey. Nays: None. MOTION CARRIED.**

SECOND CALL TO THE PUBLIC

Dan Glover stated that he has needed to call 911 three times this year and wanted to thank the Board as well as the Fire Department for the service provided.

Bruce VanBlaircum spoke of his concerns with the Home Based Business request for A-1 Exteriors; wanted to know what this business would entail; will there be a large building constructed; will they get rid of the pond; having drainage issues since the pond was put in; feels drain & tiles may be plugged or closed off; Drain Commission won't help; water is almost to his home. Supervisor Rau to look into resolution to drain issues.

Joe Plummer expressed drainage concerns regarding A-1 Exteriors as well as visibility concerns when entering the roadway due to the location of vehicle and trailer parking.

ADJOURNMENT

There being no further business, **meeting adjourned at 7:48 PM.**

Carrie Humble
Deputy Clerk
Recording Secretary

Reviewed by:
Sally D. Guyon, CMC
Putnam Township Clerk