

PUTNAM TOWNSHIP
REGULAR MEETING MINUTES
PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI
FEBRUARY 21, 2018

CALL TO ORDER

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Brennan.

ROLL CALL

Present: Brennan, Carney, Chambers, Klein, Guyon and Press
Absent: Bennett
Others Present: Fire Chief, Greg Amburgey; Carrie Humble, Recording Secretary

CALL TO THE PUBLIC

Opened at 7:01 PM.

One resident spoke in support of renewing Road Runner Tire's Home-Based Business permit.
Closed at 7:02 PM.

APPROVAL OF AGENDA

A motion was made by Klein and supported by Carney to approve the agenda as amended. MOTION CARRIED.

APPROVAL OF CONSENT AGENDA

A motion was made by Carney and supported by Brennan to approve the consent agenda excluding the General Fund Budget 7(e) for discussion and/or approval under New Business 14(i) General Fund Budget Amendment for 2017/2018, line item 760. MOTION CARRIED.

DEPARTMENT UPDATES

1. Supervisor: Iron Bell Trail not coming through Township, potential for Border to Border Trail to come through; requesting Township Board to research and consider social media use for announcements through Facebook and/or Nextdoor.
2. Clerk: two elections scheduled for 2018 utilizing new equipment, Clerk & Deputy have attended training for the new software for the Qualified Voter File, will also be attending training 2/27 for the new election equipment.
3. Treasurer: First year with new tax due date of 2/14 went well with a collection rate of 93%, attended Border to Border Trail meeting with Supervisor.
4. Fire Department: No report.

CORRESPONDENCE

Village of Pinckney Council Meeting minutes 2/12/18; Livingston County Update; Livingston County Road Commission-proposed budget; Thank you card & letter from retired Trustee Dick McCloskey.

PRESENTATION

Jean Ligon presented information regarding the Michigan DNR (MDNR) and Michigan Horse Council's (MHC) desire to purchase the 995-acre Camp Innisfree located on W. Schafer with the MDNR owning the land and MHC owning the buildings, the vision is for a premier camp ground/trail facility primarily for equestrians but also with potential for weddings, 4-H, programs

for schools, special needs, Boy & Girl Scouting, etc. Trails would be open to hiking, biking & equestrians with the potential to connect to other area recreation. Planning to professionally fundraise for feasibility study cost of \$70,000 & startup costs of approximately 1-1.5 million. Planning a one-day visionary workshop on sight in March with a cost of \$8,000 of which the MHC has pledged \$3,000, invites Township Board to attend and pledge monies to help with the cost of the workshop.

Board discussed legalities of pledging, will investigate before moving forward.

PUBLIC HEARING: PINCKNEY-PUTNAM JOINT PARKS & RECREATION MASTER PLAN

Supervisor Brennan opened the public hearing at 7:38 PM.

Lucie Fortin of Mannik Smith Group explained the requirement for reviewing the Master Plan at five-year intervals to remain eligible for grant monies, reviewed the Pinckney-Putnam Joint Parks & Recreation Plan, recommends adding language regarding the potential acquiring of Camp Innisfree in order to be prepared for grant opportunities, Patronicity grant is underway. Trustee Chambers expressed his concerns in voting on a Master Plan that he was not provided with until tonight's meeting.

No public response.

Supervisor Brennan closed the public hearing at 7:51 PM.

A motion was made by Carney and supported by Guyon to adopt Resolution #18-05 which adopts the Pinckney-Putnam Parks and Recreation Master Plan as modified. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon and Chambers. Nays: None. RESOLUTION ADOPTED.

UNFINISHED BUSINESS

1. Resolution #18-03: **A motion was made by Guyon and supported by Klein to approve Resolution #18-03 which modifies the Sarah Dr. Road Improvements Special Assessment District No. 1 removing incorrect parcel #4714-36-300-021 and replacing it with the correct parcel #4714-36-303-006 both parcels being under the same ownership. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon and Chambers. Nays: None. RESOLUTION ADOPTED.**

2. Resolution #18-04: **A motion was made by Carney and supported by Guyon to adopt Resolution #18-04 which approves recommendations to the Planning Commission regarding re-opening the Master Plan for a limited review. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon and Chambers. Nays: None. RESOLUTION ADOPTED.**

NEW BUSINESS

1. Home Based Business Permit Renewal for Small Engine Repair, Owners Darryl Bint & Howell Hargis: **A motion was made by Klein and supported by Press to approve a two-year renewal of the Home-Based Business permit for Small Engine Repair, 6181 Pinckney Rd., (#4714-01-100-008), owned by Darryl Bint & Howell Hargis, expiring 2/17/20. MOTION CARRIED.**

2. Home Based Business Permit Renewal for Road Runner Tire, Owner Glen Hood: **A motion was made by Klein and supported by Press to approve a two-year renewal of the Home-Based Business permit for Road Runner Tire, 7906 Heather Marie Ct., (#4714-08-300-016), owned by Glen Hood, expiring 2/17/20. MOTION CARRIED.**

3. Board of Review Asset Test: **A motion was made by Brennan and supported by Carney to approve the Asset Test for poverty exemptions for use by the Board of Review as proposed. MOTION CARRIED.**

4. Board of Review Poverty Guidelines: **A motion was made by Brennan and supported by Press to approve the Poverty Guidelines for use by the Board of Review as proposed. MOTION CARRIED.**
5. Township Road Dust Control: **A motion was made by Carney and supported by Guyon to approve the proposal as submitted by Chloride Solutions at \$.1825/gallon for road dust control. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon and Chambers. Nays: None. MOTION CARRIED.**
6. Township Properties Lawn Fertilization: **A motion was made by Chambers to approve spending up to \$2,000.00 for lawn fertilization of all Township properties. MOTION FAILED FOR LACK OF SUPPORT.**
A motion was made by Carney and supported by Guyon to approve proposals as submitted by Metro West Services for lawn fertilization services for the Township Hall, Fire Station, Square & Senior Center, not to exceed \$3,970.00. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon and Chambers. Nays: None. MOTION CARRIED.
7. Employee Policy Manual Amendment: **A motion was made by Brennan and supported by Guyon to approve amendments as presented to the Employee Policy Manual (7) Employee Benefits, 7.1 Holidays. MOTION CARRIED.**
8. Principles of Governance: Trustees reviewed and signed the Principles of Governance Pledge.
9. 2017/2018 General Fund Budget Amendment: **A motion was made by Carney and supported by Guyon to amend the 2017/2018 General Fund Budget, specifically to increase line item 760 Township Hall expenses by \$20,000 to a new total of \$134,300. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon and Chambers. Nays: None. MOTION CARRIED.**
A motion was made by Klein and supported buy Guyon to approve the General Fund Budget as submitted from Consent Agenda item 7(e). MOTION CARRIED.
10. Fire Department Dodge Durango: **A motion was made by Brennan and supported by Carney to approve the sale, at auction of the Fire Department's Dodge Durango utility vehicle. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon and Chambers. Nays: None. MOTION CARRIED.**
11. Township Square Sign Request: **A motion was made by Klein and supported by Press to not permit the installation of a St. Patrick's Day sign honoring Irish heritage in the Township Square. MOTION CARRIED.**

SECOND CALL TO THE PUBLIC

One resident requested clarification of the General Fund amendment as approved.

ADJOURNMENT

There being no further business, a motion was made by Klein and supported by Press to adjourn the meeting at 8:38 PM.

Carrie J. Humble, CMMC, CMC
Deputy Clerk
Recording Secretary

Reviewed by:

Sally D. Guyon, CMMC, CMC
Putnam Township Clerk