

PUTNAM TOWNSHIP
REGULAR MEETING MINUTES
PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI
MAY 16, 2018

CALL TO ORDER

Meeting opened at 7:05 PM with Pledge of Allegiance led by Supervisor Brennan.

ROLL CALL

Present: Brennan, Carney, Chambers, Klein, Guyon, Bennett and Press

Absent: None

Others Present: Fire Chief, Greg Amburgey; Carrie Humble, Recording Secretary

CALL TO THE PUBLIC

Opened at 7:05 PM.

Library Director, Hope Siasoco invited the Board and public to attend the Pinckney Community Public Library annual fundraiser, 5/19/18, 6:00-10:00 PM featuring three bands, a silent auction & an I-pad raffle or 50/50 raffle based on the number of raffle tickets sold.

One resident spoke in support of the Johnston trailer permit approval for home re-construction, inquired as to length of time permitted & preference for motor home to be parked on applicant's property rather than road.

Closed at 7:10 PM.

APPROVAL OF AGENDA

A motion was made by Chambers and supported by Carney to approve the agenda as amended. MOTION CARRIED.

APPROVAL OF CONSENT AGENDA

A motion was made by Bennett and supported by Klein to approve the consent agenda. MOTION CARRIED.

DEPARTMENT UPDATES

1. Supervisor: Attended meeting for LIVE ON (Livingston County Outdoor Network) with Treasurer, collaboration of groups focused on Parks, Trails & Conservation, Supervisor to co-chair, next mtg at Putnam Township Hall in September. Recent inquiries regarding wedding barn & agritourism, Board will need to address through Ordinances. Pinckney Community High School Soccer League hosting a spring golf outing 6/23/18, 1:00 PM, \$95.00 per person or \$350.00 for a foursome.
2. Clerk: Preparing for elections & election training of inspectors.
3. Treasurer: Crossroads Consulting Services memo regarding Camp Innisfree is included in packets, requests Board members to review.
4. Fire Department: Fire Department to host Safety Camp, 8/14-8/16/18, 9:00 AM-3:00 PM, geared toward ages 8-14; organizing barn 5/19/18, 8:00 AM.
5. Planning Commission: Trustee Klein reported progress on Master Plan review.

CORRESPONDENCE

Livingston County Update; Crossroads Consulting Services Memorandum; Pinckney Village Council Minutes 4/9/18 & 4/23/18; Thank you letter from Pinckney Community Public Library & Michigan Center for Local, State & Urban Policy report on land use & planning.

UNFINISHED BUSINESS

1. Police Protection Contract Renewal: Trustee Klein requested bids be sought going forward.

Chief Newton, Village of Pinckney Police Department thanked the Board for the opportunity to present a bid for police protection services, reviewed bid options & costs, cited advantages of being local, well-staffed, equipped, trained, response time, Putnam residents currently identify Pinckney Police Department as their police.

Sheriff Mike Murphy feels the County has additional resources available including detectives, etc., feels the County currently provides close to 56 hours with additional services provided at no additional cost.

Supervisor explained why bids were not requested & the issues presented by the unconventional bidding method, spoke in support of the service currently receiving from the Livingston County Sheriffs' Department, public input was divided equally between the two. Additional Board members expressed support for the service that the Sheriffs' Department currently provides to the Township.

A motion was made by Klein and supported by Chambers to approve a 3-year extension of the Township's contract with the Livingston County Sheriff for a total of \$306,052.00 over the term of contract, expiring 6/30/21. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon, Bennett and Chambers. Nays: None. MOTION CARRIED.

NEW BUSINESS

1. Free Little Library: **A motion was made by Klein and supported by Guyon to permit the 2/42 Life Group to affix the Free Little Library box to a pre-existing post in the Putnam Township Square and to reconsider giving it its own place in a year. MOTION CARRIED.**

2. Resolution #18-07: **A motion was made by Guyon and supported by Bennett to approve adopting Resolution #18-07 which waives the penalty of late filing of the property transfer affidavit. RESOLUTION ADOPTED.**

3. Resolution #18-08: **A motion was made by Carney and supported by Press to approve adopting Resolution #18-08 which adopts Ordinance No. Z-92, which amends Chapter 340-Zoning, of the Putnam Township Code of Ordinances, Article III General Provisions, Chapter 340-39 Alternative energy systems, Article V A-O Agricultural/Open Space District Chapter 340-47 Table of uses and Article XIII Special Land Uses Chapter 340-145.2 Commercial solar energy systems. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon, Bennett and Chambers. Nays: None. RESOLUTION ADOPTED.**

4. Signs for Township Hall, Fire Department & Senior Center: **A motion was made by Bennett and supported by Carney to approve an expenditure of up to \$6,300.00 from the Capital Improvement Fund for new signs per the Image 360 estimate for the Township Hall, Fire Department & Senior Center. Roll Call Vote: Yeas: Carney, Press, Brennan, Guyon, Bennett and Chambers. Nays: Klein. MOTION CARRIED.**

5. Fireworks Application: **A motion was made by Klein and supported by Guyon to approve the Fireworks application for John Tarr, for a firework display 6/30/18 over Patterson Lake, subject to the applicant receiving a Marine Special Event Permit & renewal of his ATF permit. MOTION CARRIED.**

6. Wolverine State Assessing, Inc. Contract: **A motion was made by Guyon and supported by Bennett to approve cancellation of Putnam Township's assessing contract with Wolverine State Assessing, Inc., effective 6/30/18. MOTION CARRIED.**

7. Crossroads Assessing Contract: **A motion was made by Bennett and supported by Guyon to approve authorizing the Supervisor, on behalf of the Township, to enter into a contract with Crossroads Assessing with the same terms, conditions, personnel &**

expiration date as the current contract with Wolverine State Assessing, Inc., effective 7/1/18. MOTION CARRIED.

8. Township Square Sidewalk Replacement: Discussed estimate of \$28,920.00 from Village of Pinckney & option for Township to obtain additional bids per Village specifications. **A motion was made by Bennett and supported by Klein to table a decision on the Township Square sidewalk replacement until the 6/20/18 meeting to obtain additional bids. MOTION CARRIED.**

9. Senior Center Cleaning Contract: **A motion was made by Press and supported by Klein to approve the expenditure of up to \$480.00 monthly with Elite Facility Services, LLC for twice weekly cleaning services for the Senior Center. MOTION CARRIED.**

10. 2018 Gravel Road Projects: **A motion was made by Guyon and supported by Klein to approve an expenditure of up to \$21,000.00 for road repairs including new gravel for Schafer Rd. between D-19 and Farley Rd. and Spears Rd. west of Pingree Rd., to the Township Line. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon, Bennett and Chambers. Nays: None. MOTION CARRIED.**

A motion was made by Carney and supported by Klein to approve an expenditure of up to \$57,000.00 for road repairs on Hinchey from Spears to Burgess with limestone with limited drainage. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon, Bennett and Chambers. Nays: None. MOTION CARRIED.

11. Outdoor Assembly Application-Timber Trace Seasonal Tent: **A motion was made by Klein and supported by Bennett to approve the Outdoor Assembly Application for a temporary seasonal tent erected over the outdoor dining area at the Timber Trace Golf Course from 6/1/18-9/30/18. MOTION CARRIED.**

12. Outdoor Assembly Application-Hell Hole Diner Seasonal Tent: **A motion was made by Klein and supported by Bennett to approve the Outdoor Assembly Application for a temporary seasonal tent erected over the outdoor dining area at the Hell Hole Diner. MOTION CARRIED.**

13. Senior Center Automatic Door Opener: **A motion was made by Klein and supported by Press to approve the bid from Security Lock Service, Inc. to install an electric door opener at 350 Mower Rd, not to exceed \$3,872.00. Roll Call Vote: Yeas: Carney, Press, Brennan, Klein, Guyon, Bennett and Chambers. Nays: None. MOTION CARRIED.**

14. Schutt Dependency Trailer Renewal: **A motion was made by Guyon and supported by Bennett to approve the renewal of a dependency trailer permit for Carol Schutt for another year commencing on 6/18/18, ending 6/18/19. MOTION CARRIED.**

15. Johnston Trailer Permit: Board discussed ongoing parking issues. **A motion was made by Klein and supported by Bennett to approve the Johnston trailer permit for one-year contingent upon the trailer being parked on the applicant's property outside of the road easement, nothing is to be stored in the roadway and submission of the required bond; violations of the conditions will forfeit bond. MOTION CARRIED.**

16. Air Conditioning Unit 131 S. Howell: **A motion was made by Klein and supported by Bennett to approve an expenditure up to \$2,800.00 for a new air conditioning unit to be installed at 131 S. Howell. MOTION CARRIED.**

SECOND CALL TO THE PUBLIC

Two members of the Village of Pinckney Council and one staff member expressed disappointment at the Township Board's decision to continue police protection services with the Livingston County Sheriff.

ADJOURNMENT

There being no further business, a motion was made by Bennett and supported by Guyon to adjourn the meeting at 9:02 PM.

Carrie J. Humble, CMMC, CMC
Deputy Clerk
Recording Secretary

Reviewed by:

Sally D. Guyon, CMMC, CMC
Putnam Township Clerk