

**PUTNAM TOWNSHIP**  
**REGULAR MEETING MINUTES**  
**PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI**  
**JUNE 15, 2011**

**CALL TO ORDER**

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Rau.

**ROLL CALL**

Present: Rau, Guyon, McCloskey, Chambers, Klein and Carney  
Absent: Dobis  
Others Present: Fire Chief Greg Amburgey; Tom Lewis, Zoning Administrator; Mark Pascoe, Township Engineering Consultant; Carrie Humble, Recording Secretary

**CALL TO THE PUBLIC**

Opened at 7:01 PM.

Three people spoke in opposition to raises and a defined contribution plan for employees.

Closed at 7:04 PM.

**APPROVAL OF AGENDA**

**A motion was made by Carney and supported by Guyon to approve the agenda as amended. MOTION CARRIED, 6-0.**

**APPROVAL OF CONSENT AGENDA**

**A motion was made by Carney and supported by Chambers to approve the consent agenda. MOTION CARRIED, 6-0.**

**COMMITTEES**

1. Lakeland Trail Committee: Update given on MDOT grant reapplication status.
2. Township Square Maintenance Committee: Working on electrical service issues; sprinklers are now on.
3. Fire Hall Construction Committee: Permits obtained for excavation and footings; septic permit in process; construction to start late this week or beginning of next.
4. Senior Center Report: Trustee Chambers-moving forward in a positive direction; Art in the Park fundraiser was a success; invited everyone to check the historical pictures that have been added to the Senior Center; 6/16/11 activity at Waldenwoods. Trustee Carney clarified for the public the difference between the Senior Center and the Putnam Senior Center non-profit corporation and reinforced that all seniors are welcome at the center.

**PUBLIC HEARING: 2011-2012 BUDGET**

**A motion was made by Rau and supported by Klein to Open the Public Hearing at 7:14 PM. MOTION CARRIED, 6-0.**

Richard Bennett, 1968 Rolling Meadow opposes a retirement plan for part time employees and volunteer fire fighters.

**A motion was made by Rau and supported by Carney to Close the Public Hearing at 7:15 PM. MOTION CARRIED, 6-0.**

**OLD BUSINESS**

1. Amendment to 2010-2011 Fire Building Fund Budget: **A motion was made by Carney and supported by McCloskey to approve amending the 2010-2011 Fire Station Building Fund budget as presented. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**

2. Amendment to 2010-2011 Fire Capital Outlay Budget: **A motion was made by Carney and supported by Rau to approve amending the 2010-2011 Fire Capital Outlay budget as presented. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
3. Garrison Company Invoice: **A motion was made by Carney and supported by Klein to pay the invoice from The Garrison Company in the amount of \$164,115.60, contingent upon delivery of the steel. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
4. 2010-2011 Lakeland Trail Budget: **A motion was made by Carney and supported by McCloskey to approve adopting the Lakeland Trail budget as presented. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
5. Resolution to Adopt Amendment to Zoning Ordinance #42: **A motion was made by Klein and supported by Guyon to adopt Resolution #11-19 which adopts Ordinance #56, amending Ordinance #42; Chapt. 31 Development Regulations, Sec. 2 (E) 3 Off-Street Parking Lot Construction and Design Requirements. RESOLUTION ADOPTED, 6-0.**
6. Resolution to Adopt Amendment to Zoning Ordinance #42: **A motion was made by Guyon and supported by McCloskey to adopt Resolution #11-20 which adopts Ordinance #57, amending Ordinance #42; Chapt. 31 Development Regulations, Sec. 2D Parking and Storage of Commercial Vehicles in Agricultural/Open Space and Residential Districts. RESOLUTION ADOPTED, 6-0.**
7. Township Square Bicycle Rack: **A motion was made by Klein and supported by McCloskey to approve purchasing and installing one bicycle rack in the Township Square, not to exceed \$500 from the Township Square Maintenance Fund. MOTION CARRIED, 6-0.**
8. MERS Retirement Plan for Township Employees & Firefighters: **A motion was made by Carney and supported by Rau to table to the 7/20/11 meeting. MOTION CARRIED, 6-0.**

#### NEW BUSINESS

1. General Fund Budget: **A motion was made by Rau and supported by McCloskey to approve the General Fund Budget with revenue of \$1,164,280 and expenditures of \$1,164,280. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
2. General Fund Millage Levy: **A motion was made by Guyon and supported by Carney to set the General Fund levy at .8915. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
3. Capital Improvement Fund: **A motion was made by Carney and supported by McCloskey to approve the Capital Improvement Fund Budget with revenue of \$200 and expenditures of \$50,000 as amended. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
4. Debt Retirement Fund: **A motion was made by Carney and supported by Klein to approve the Debt Retirement Fund Budget with revenue of \$67,300 and expenditures of \$65,035. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
5. Fire Capital Outlay Fund: **A motion was made by Carney and supported by Rau to approve the Fire Capital Outlay Fund Budget with revenue of \$143,230 and expenditures of \$135,000. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
6. Fire Capital Outlay Fund Millage Levy: **A motion was made by Guyon and supported by Klein to set the Fire Capital Outlay Fund Millage Levy at .4695. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.**
7. Patterson Lake Sewer Fund: **A motion was made by Carney and supported by Chambers to approve the Patterson Lake Sewer Fund Budget with revenue of \$130,228**

and expenditures of \$180,094. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

8. Fire Operating Fund: A motion was made by Carney and supported by Rau to approve the Fire Operating Fund Budget with revenue of \$360,671 and expenditures of \$360,390. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

9. Fire Operating Fund Millage Levy: A motion was made by Guyon and supported by Klein to set the Fire Operating Fund Millage Levy at 1.1923. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

10. Fire Station Building Fund: A motion was made by Carney and supported by Rau to approve the Fire Station Building Fund Budget with revenue of \$22,414 and expenditures of \$1,246,440. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

11. Fire Station Debt Fund Budget: A motion was made by Carney and supported by Rau to approve the Fire Station Debt Fund Budget with revenue of \$120,000 and expenditures of \$115,000. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

12. Lakelands Trail Budget: A motion was made by Carney and supported by Klein to approve the Lakelands Trail Budget with revenue of \$500,000 and expenditures of \$573,386. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

13. Supervisor Salary: A motion was made by Rau and supported by Chambers to increase the Supervisor's salary to \$28,000. Roll Call Vote: Yeas: Rau, Guyon, Carney and Chambers. Nays: Klein and McCloskey. MOTION CARRIED.

14. Clerk Salary: A motion was made by Rau and supported by Carney to increase the Clerk's salary to \$28,000. Roll Call Vote: Yeas: Rau, Guyon, Carney and Chambers. Nays: Klein and McCloskey. MOTION CARRIED.

15. Treasurer Salary: A motion was made by Rau and supported by Guyon to increase the Treasurer's salary to \$28,000. Roll Call Vote: Yeas: Rau, Guyon, Carney and Chambers. Nays: Klein and McCloskey. MOTION CARRIED.

16. Trustee Salary: A motion was made by Rau and supported by Guyon to increase the Trustee's salary to \$225/regular meeting attended. Roll Call Vote: Yeas: Rau. Nays: Guyon, Carney, Chambers, Klein and McCloskey. MOTION FAILED.

A motion was made by Carney and supported by Guyon to increase the Trustee's salary to \$225 per month. Roll Call Vote: Yeas: Rau and Guyon. Nays: Carney, Chambers, Klein and McCloskey. MOTION FAILED.

A motion was made by Rau and supported by Klein to set the Trustee's salary at \$210 per month. Roll Call Vote: Yeas: Guyon, Carney, Rau, Klein and McCloskey. Nays: Chambers. MOTION CARRIED.

17. Fire Chief Salary: A motion was made by Rau and supported by Chambers to freeze the Fire Chief's salary at \$42,500. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

18. Firefighters Hourly Rate: A motion was made by Rau and supported by McCloskey to freeze the Firefighter hourly rate at the 2010-2011 rate as follows: Probationary Level One \$7.47 per hour; Probationary Level Two \$8.58 per hour; Probationary Level Three \$10.60 per hour; Regular Firefighter \$13.62 per hour; Department Engineer \$12.62 per hour; Sergeants \$13.89 per hour; Lieutenant \$14.71 per hour; Lieutenant / Inspector full time \$14.71 per hour; Captain \$15.15 per hour; Assistant Chief \$15.83 per hour; Deputy Chief \$15.83 per hour. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

19. Office Staff, Deputies and Senior Director Hourly Rate: A motion was made by Rau and supported by Chambers to freeze the Office Staff, Deputies and Senior Director

hourly rate at the 2010-2011 rate as follows: Zoning Administrator \$17.17 per hour; Receptionist \$11.00 per hour; Deputy Clerk \$14.14 per hour; Deputy Treasurer \$19.93 per hour; Senior Director \$12.00 per hour. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

20. Appointment to Planning Commission: A motion was made by Rau and supported by Chambers to appoint Glen Hood to the Planning Commission to fill a vacancy created by the resignation of Jerry Balk, term expiring 8/2011. MOTION CARRIED, 6-0.

21. Home Occupation and Home Based Business Ordinance #48 Amendment: Discussion on language revisions. A motion was made by Klein and supported by Guyon to require Supervisor Rau to provide any dialog he has on the Township's behalf in writing, when the dialog will ultimately require a decision to be made by the Township Board. The written correspondence shall include the question being asked and the answer provided. Written correspondence will be required with all governmental agencies along with all service providers, inclusive of legal, planning and engineering. Roll Call Vote: Yeas: Guyon, Carney, Chambers, Klein and McCloskey. Nays: Rau. MOTION CARRIED.

A motion was made by Carney and supported by Guyon to table adoption of a resolution amending Ordinance #48 Home Occupation and Home Based Business to the Special Meeting to be held 6/22/11 at 6PM. MOTION CARRIED, 5-1.

22. Fire Department Radios: A motion was made by Rau and supported by Chambers to purchase 8 new radios for the Fire Department from Communications Services, in the amount of \$6,542 from the Fire Capital Outlay Fund. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

23. Public Building Requests: Discussion on drafting a public building use policy due to requests received.

24. Master Plan Update: A motion was made by Carney and supported by Klein to adopt the updated Master Plan as presented and send to neighboring communities as required. Roll Call Vote: Yeas: Rau, Guyon, Carney, Chambers, Klein and McCloskey. Nays: None. MOTION CARRIED.

25. 6/22/11 Special Meeting: Supervisor Rau announced there would be a Special Meeting of the Putnam Township Board 6/22/11 at 6PM at the Township Hall.

#### SECOND CALL TO THE PUBLIC

The Board received comments on building use, opposition to proposed retirement plan, opposition to spending money on driveway repaving and delay of County road extension on D-19 near the gravel pit.

#### ADJOURNMENT

There being no further business, meeting adjourned at 9:32 PM.

Carrie Humble  
Deputy Clerk  
Recording Secretary

Reviewed by:  
Sally D. Guyon, CMC  
Putnam Township Clerk