

**PUTNAM TOWNSHIP**  
**REGULAR MEETING MINUTES**  
**PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI**  
**JUNE 21, 2017**

**CALL TO ORDER**

Meeting opened at 7:00 PM with Pledge of Allegiance led by Supervisor Brennan.

**ROLL CALL**

Present: Brennan, Guyon, Bennett, Carney, Chambers and Klein  
Absent: McCloskey  
Others Present: Michael Homier, Township Legal Counsel; Fire Chief Greg Amburgey;  
Sheriff Deputy L. Chapman; Carrie Humble, Recording Secretary

**CALL TO THE PUBLIC**

Opened at 7:02 PM.

Two residents spoke regarding paving & assessment concerns with the Sarah Dr. Road Improvement Assessment.

Closed at 7:12 PM.

**APPROVAL OF AGENDA**

**A motion was made by Guyon and supported by Klein to approve the agenda as presented. MOTION CARRIED.**

**APPROVAL OF CONSENT AGENDA**

**A motion was made by Guyon and supported by Chambers to approve the consent agenda. MOTION CARRIED.**

**DEPARTMENT UPDATES**

1. Supervisor: Green Infrastructure Workshop being held during 7/12/17 Planning Commission meeting, invited Board members to attend; Township received an appreciation gift of a picture of the Seniors at the Senior Center including a card signed by the members.
2. Clerk: Cemetery restoration continues to go well, should be complete in the next couple of weeks; County IT checked cell phone reception at Putnam Township precinct locations in preparation for the new election equipment which is capable of uploading results through cellular modems, the testing went well, the County will bear the cost of the cell phone service charges.
3. Treasurer: Neighbor behind Township hall would like to plant two giant Arborvitaes on Township property where the Township recently lost trees to prevent recycle materials from blowing onto their property; tax bills to be mailed end of June; Township offices closed 7/3 & 7/4/17 in observance of Independence Day; no recent response from homeowners on Hillside to settle property issue with Township, feels time to seek attorney assistance.
4. Fire Chief: Tanker in for refurbishing, will be out of service approximately one month, new tanker performed well on recent fire on Beardsley Rd., after fire the new tanker required warrantied repair to exhaust; fire department has been busy; Art in the Park went well.
5. Planning Commission: Master Plan recommendation being presented to Township Board; approved amendment language for non-conforming parcels.

**CORRESPONDENCE**

Village Council meeting minutes- 6/12/17; Putnam Township Green Infrastructure Vision Workshop; OLSHA Bridges Out of Poverty Workshop

**PUBLIC HEARING**

1. Sarah Drive Road Improvement Project Objections: **Supervisor Brennan opened Public Hearing at 7:23PM.**

Township Attorney, Michael Homier reviewed the Resolution before the Board, addressed Board concerns.

Supervisor Brennan reported receipt of petition signed by 36 residents of Nita.

1. Patrick Glance, 1338 Nita: feels should have paved Sarah 10-20 years ago, Washtenaw & Livingston Counties need to cooperate, provided estimated figures for paving Nita based on Sarah costs, road use on Sarah much higher than Nita, feels assessment for Nita residents should be lower, obtained 38 petition signatures supporting lower assessment for Nita residents, Nita residents do not want to stop project but want fair assessment, cited law regarding special assessment increasing value, feels will not increase value for Nita residents, willing to pay 50% of special assessment, Washtenaw residents on Sarah have verbally indicated willingness to pay for paving of Sarah, upset with Township not approaching Washtenaw, feels project will be delayed by Court action from Nita residents if not assessed at 50%.

2. Chris Luczkowski, 11433 Lancelot: Addressed water issues mentioned in first call to public, water currently goes in to lake, County diverts water to keep from homes as required by law, upset that Nita residents do not want to pay full share of assessment, majority want paving, feels petitioners were misled, inquires if 38 petitioners are able to stop project.

Township Attorney addressed process to appeal and burdens associated with appeal to Nita residents. Also addressed additional Board concerns and process.

3. James Brady, 1194 Camelot: Supports paving, made attempts to inform by door to door, website, email, signs & brought in Road Commission, feels road should have been paved 30 years ago.

4. Joanne Glance, 1338 Nita: supports paving but also wants Nita paved, feels original estimate to pave Nita provided by Road Commission was not correct, would like to continue to pursue paving of Nita, feels those supporting paving of Sarah do not want to pay for Nita to be paved, clarified that petitioners were not misinformed.

Trustee Klein reiterated reasons Road Commission felt Nita could not be paved.

**Hearing no further objections, Supervisor Brennan closed the Public Hearing at 8:08PM.**

2. 2017/2018 Budget: **Supervisor Brennan opened the Public Hearing at 8:08PM.**

Supervisor Brennan explained changes to budget since workshop & packet preparation.

No response from the public.

**Supervisor Brennan closed the Public Hearing at 8:13PM.**

**OLD BUSINESS**

1. Resolution No. 17-05: **A motion was made by Klein and supported by Carney to approve Resolution #17-05 Special Assessment Resolution No. 4 Confirming Special Assessment Roll for Sarah Drive Road Improvements Special Assessment District No. 1. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. RESOLUTION ADOPTED.**

2. Township Owned Property on Hillside: **A motion was made by Klein and supported by Bennett to approve the purchase, through tax sale, of parcel No. 4714-31-101-023, a vacant parcel adjacent to parcel No. 4714-31-101-107 already owned by the Township, for the price of \$1,288.56. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**

**NEW BUSINESS**

1. Dependency Trailer Permit Renewal: **A motion was made by Guyon and supported by Carney to approve the renewal of a dependency trailer permit for Carol Schutt for another year commencing on 6/18/17, ending 6/18/18. MOTION CARRIED.**
2. Outdoor Assembly Application-Run Thru Hell: **A motion was made by Klein and supported by Brennan to approve the Outdoor Assembly Application for the Run thru Hell to be held on 8/12/17. MOTION CARRIED.**
3. Fireworks Permit-John Tarr: **A motion was made by Guyon and supported by Chambers to approve the Fireworks Application submitted by John Tarr for display to be held on 7/1/17, contingent upon receiving of the MDNR Marine Special Event permit & proof of insurance. MOTION CARRIED.**
4. Township Parking Areas & Driveways: **A motion was made by Carney and supported by Bennett to accept the bid of Alan's Asphalt in the amount of \$11,104.00 for the sealcoating, crack repair & re-striping of Township Hall, Fire Department & Senior Center driveways & parking lots. MOTION CARRIED.**
5. General Fund Budget: **A motion was made by Brennan and supported by Carney to approve the 2017/2018 General Fund Budget with revenue of \$929,498 plus \$472,700 transferring in for Fire (408) and total expenses of \$1,356,900 plus \$45,298.00 transferring out to Township Capital Improvement Fund for total revenue of \$1,402,198 and total expenses of \$1,402,198. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**
6. General Fund Millage Levy: **A motion was made by Brennan and supported by Guyon to set the 2017/2018 General Fund Levy at .8738. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**
7. Fire Operating Budget: **A motion was made by Brennan and supported by Klein to approve the 2017/2018 Fire Operating Fund Budget with revenue of \$535,400 and total expenses of \$473,700. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**
8. Fire Operating Fund Millage Levy: **A motion was made by Klein and supported by Bennett to set the 2017/2018 Fire Operating Fund Levy at ~~1.6792~~ 1.6762. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**
9. Fire Capital Outlay Budget: **A motion was made by Chambers and supported by Bennett to approve the 2017/2018 Fire Capital Outlay Budget with revenue of \$148,383 and expenditures of \$115,500. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**
10. Fire Capital Outlay Millage Levy: **A motion was made by Brennan and supported by Klein to set the 2017/2018 Fire Capital Outlay Levy at .4601. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**
11. Fire Station Debt Fund: **A motion was made by Carney and supported by Brennan to approve the 2017/2018 Fire Station Debt Fund Budget with revenue of \$115,000 and expenditures of \$115,000. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**
12. Capital Improvement Fund: **A motion was made by Brennan and supported by Guyon to approve the 2017/2018 Township Capital Improvement Fund Budget with revenue of \$45,398 and expenditures of \$10,000. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**
13. Patterson Lake Sewer Debt: **A motion was made by Carney and supported by Guyon to approve the 2017/2018 Patterson Lake Sewer Debt Fund Budget with revenue of \$91,779 and expenditures of \$9,884. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**

14. Deputy Pay Levels: **A motion was made by Brennan and supported by Guyon to increase Deputy pay levels by 3% as follows: Deputy Treasurer from \$21.81/hr. to \$22.46/hr. & Deputy Clerk from \$18.73/hr. to \$19.29/hr., effective 7/1/2017. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**

15. Staff Pay Levels: **A motion was made by Carney and supported by Guyon to increase staff pay levels by 3% as follows: Receptionist from \$13.53/hr. to \$13.94/hr. & Zoning Administrator from \$16.00/hr. to \$16.48/hr., effective 7/1/2017. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**

16. Senior Director Pay Level: **A motion was made by Brennan and supported by Bennett to increase the Senior Director pay level by 3% from \$15.00/hr. to \$15.45/hr., effective 7/1/2017. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**

17. Fire Dept. Hourly Compensation: **A motion was made by Brennan and supported by Chambers to increase Fire Department hourly pay levels by 3% as follows: Probationary Level One from \$8.96 to \$9.22; Probationary Level Two from \$10.27 to \$10.57; Probationary Level Three from \$12.71 to \$13.09; Regular Firefighter from \$16.35 to \$16.84; Department Engineer from \$15.13 to \$15.58; Sergeants from \$16.65 to \$17.15; Lieutenants from \$17.63 to \$18.16; Captain from \$18.16 to \$18.70; Assistant Chief from \$18.97 to \$19.54; Deputy Chief from \$18.97 to \$19.54; Fire Marshall from \$19.65 to \$20.24; effective 7/1/2017. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**

18. Fire Dept. Monthly Officers' Salary: **A motion was made by Brennan and supported by Chambers to increase Fire Officers' salary levels by 3% as follows: Sergeants from \$75.00 to \$77.25/per month; Lieutenants from \$228.33 to \$235.18/per month; Captain from \$350.00 to \$360.50/per month; Assistant Chief from \$373.33 to \$384.53/per month, Deputy Chief from \$540.00 to \$556.20/per month; Fire Marshall from \$121.00 to \$124.63/per month; effective 7/1/2017. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**

19. Fire Chief's Salary: **A motion was made by Brennan and supported by Carney to affirm the Fire Chief's salary at \$60,000 per year as per the Fire Chief Employment Contract. Roll Call Vote: Yeas: Guyon, Brennan, Carney, Chambers, Klein and Bennett. Nays: None. MOTION CARRIED.**

#### SECOND CALL TO THE PUBLIC

One resident inquired if gravel monies are being used for road improvements; feels the Senior Director is underpaid and does a great job.

Village Council President Linda Lavey informed the Board of the 6/20/17 passing of Helen Reynolds who had served on both the Township & Village Boards. The Township & Village remembered Helen for her contribution in serving her community.

Chief Amburgey reported on the death of the Comstock Fire Chief & today's Flint terrorist attack.

#### ADJOURNMENT

There being no further business, **a motion was made by Guyon and supported by Bennett to adjourn the meeting at 9:08PM.**

Carrie J. Humble, CMC, CMMC  
Deputy Clerk  
Recording Secretary

Reviewed by:  
Sally D. Guyon, CMC, CMMC  
Putnam Township Clerk