

PUTNAM TOWNSHIP
REGULAR MEETING MINUTES
PUTNAM TOWNSHIP HALL, 3280 W. M-36, PINCKNEY, MI
SEPTEMBER 20, 2017

CALL TO ORDER

Meeting opened at 7:02 PM with Pledge of Allegiance led by Supervisor Brennan.

ROLL CALL

Present: Brennan, Guyon, Bennett, Carney, Chambers, Klein and McCloskey

Absent: None

Others Present: Rodney Humble, Assistant Fire Chief; Carrie Humble, Recording Secretary

CALL TO THE PUBLIC

Opened at 7:03 PM.

Two residents spoke in support of the Board having the Planning Commission revisit the Master Plan review.

Closed at 7:05 PM.

APPROVAL OF AGENDA

A motion was made by Carney and supported by Klein to approve the agenda as amended. MOTION CARRIED.

APPROVAL OF CONSENT AGENDA

A motion was made by Klein and supported by Carney to approve the consent agenda. MOTION CARRIED.

DEPARTMENT UPDATES

1. Supervisor: Cement slab and Firemen's memorial benches installed, Bailey Construction donated labor, dedication to be held 9/25/17 at 5:30 PM; received several complaints regarding Hearse Fest, issues of concern for the Township include parking, lack of permit, lack of policing, not enough rest room facilities, no reviews by Fire Department, Township or Police, requests Board input; Nelson case settled on Farley Rd. with bank owning one non-conforming lot, Nelson's owning 2 non-conforming lots for which they have a buyer, Township to request lots be combined to bring into conformance.

2. Clerk: Sprout cemetery completed beautifully, presented pictures, broken headstones in the back of cemetery to be investigated, Carter's preservation will quote for restoration of Gilke's cemetery as well.

3. Treasurer: Summer tax deadline was 9/14/17; Audit 9/25/17; getting estimates for eaves troughs and disbursement of water run-off underground for 131 S. Howell.

4. Fire Chief: Assistant Chief Humble reported that the new tanker would be out of service for warranty & preventative maintenance work on 9/26/17.

5. Planning Commission: Granted preliminary site plan approval to Metro-West Outdoor Services, advised applicant planned building would not be in compliance with Ordinance; approved private road application for Gawley/Reason Rd. with Township Engineer's recommendation of an 18' width with 1' buffer to each side for a 20' total width, applicants are working out a maintenance agreement which will require approval from the Township attorney.

CORRESPONDENCE

Livingston County Update; 9/11/17 Village of Pinckney Council Minutes.

UNFINISHED BUSINESS

1. Township owned property on Hillside #4714-31-102-006: Supervisor Brennan updated the Board regarding his contact with the property owner; owner has offered to pay different amounts on several occasions but has yet to follow through.
2. Resolution #17-12: **A motion was made by Carney and supported by Brennan to approve adopting Resolution #17-12 an amended resolution accepting proposal of PNC Bank to purchase bond(s) of the Township to fund certain improvements for the Sarah Dr. Road Improvements Special Assessment District. Roll Call Vote: Yeas: Guyon, Carney, Bennett, Klein, McCloskey, Brennan and Chambers. Nays: None. RESOLUTION ADOPTED.**
3. Putnam Township Master Plan: Treasurer, Clerk & Supervisor met with the Township Planner sharing specific ideas on the direction of the Master Plan and the possibility of incorporating a transportation element, Planner suggested the Board pass a resolution to re-open the Master Plan for this specific sub area of Dexter-Pinckney Rd. Board discussion followed regarding pros/cons with plan, Supervisor feels growth will come and the Township needs to be pro-active in growth management, will request subcommittee be formed at next regular Township Board meeting.
4. Resolution #17-13: **A motion was made by Klein and supported by Bennett to approve adopting Resolution #17-13 which adopts Ordinance No. 68 which repeals the Putnam Township Salary Compensation Commission Ordinance. Roll Call Vote: Yeas: Guyon, Carney, Bennett, Klein, McCloskey, Brennan and Chambers. Nays: None. RESOLUTION ADOPTED.**
5. In-Kind Donations for Township Property: Tabled until draft policy available.
6. June 21, 2017 Meeting Minutes Amendment: Clerk Guyon explained the need for the amendment to New Business (8) millage rate. **A motion was made by Klein and supported by Bennett to approve the 6/21/17 minutes amending New Business (8) as follows: A motion was made by Klein and supported by Bennett to set the 2017/2018 Fire Operating Fund Levy at ~~1.6792~~ 1.6762. MOTION CARRIED.**
7. Pinckney-Putnam Joint Parks & Recreation Steering Committee Appointments: **A motion was made by Brennan and supported by Chambers to appoint Clerk Guyon and Treasurer Carney to the Pinckney-Putnam Joint Parks & Recreation Steering Committee. MOTION CARRIED.**

NEW BUSINESS

1. Russell Dependency Trailer Permit: **A motion was made by McCloskey and supported by Bennett to approve renewing the Russell dependency trailer permit for one year (7040 Hinchey Rd.), expiring 9/21/18. MOTION CARRIED.**
2. Resolution #17-11: **A motion was made by Bennett and supported by Klein to approve adopting Resolution #17-11 which amends Chapt. 340 Zoning, of the Putnam Township Code of Ordinances, adopting Ordinance No. Z-90, Chapt. 340-138, Restaurants, taverns and other places serving food or beverages that provide dancing and entertainment. Roll Call Vote: Yeas: Guyon, Carney, Bennett, Klein, McCloskey, Brennan and Chambers. Nays: None. RESOLUTION ADOPTED.**
3. Township Pole Barn & Firemen's memorial cement: **A motion was made by Carney and supported by Brennan to approve paying \$500.00 to Bailey's Construction for the**

cement for the firemen's memorial for which Bailey's Construction donated the labor to install the cement and benches. MOTION CARRIED.

A motion was made by Brennan and supported by Guyon to approve the expenditure not to exceed \$6,000 for improvement to the pole barn adding footings and cement flooring. MOTION CARRIED.

4. Trail Town Branding: **A motion was made by Carney and supported by Brennan to approve donating up to \$500 toward Trail Town branding in partnership with the Village of Pinckney. MOTION CARRIED.**

5. Trustee McCloskey Resignation: Trustee McCloskey submitted a letter of resignation effective immediately due to his impending move. Board members expressed their appreciation for mentoring, years of service and wished Trustee McCloskey many happy years of retirement in his new community. **A motion was made by Brennan and supported by Guyon to accept the resignation of Putnam Township Trustee McCloskey with deepest regrets and well wishes. MOTION CARRIED.** Mr. McCloskey removed himself from the Board table.

6. Trustee Appointment: **A motion was made by Brennan and supported by Klein to approve the appointment of Robert Press as Putnam Township Trustee to fill the vacancy left by Trustee McCloskey. Roll Call Vote: Yeas: Guyon, Carney, Bennett, Klein and Brennan. Nays: Chambers. MOTION CARRIED.**

SECOND CALL TO THE PUBLIC

Village Council President Linda Lavey thanked Trustee McCloskey for decades of service. Ron Rau and Robert Press also thanked Trustee McCloskey.

ADJOURNMENT

There being no further business, **a motion was made by Carney and supported by Bennett to adjourn the meeting at 8:51PM.**

Carrie J. Humble, CMMC, CMC
Deputy Clerk
Recording Secretary

Reviewed by:

Sally D. Guyon, CMMC, CMC
Putnam Township Clerk