

**PUTNAM TOWNSHIP  
ZONING BOARD OF APPEALS  
January 24, 2011  
MINUTES**

**CALL TO ORDER**

Chairperson Fordyce called the meeting to order at 7:01pm. There was 1 citizen in attendance.

**ROLL CALL**

MEMBERS PRESENT: Anderson-Field, Collingham, Fordyce, Gannon, Kekes, Speer.

MEMBERS ABSENT: Chambers

OTHERS PRESENT: Ingrid Weisz, Recording Secretary.

**CALL TO THE PUBLIC**

Opened call at 7:02 pm

No comments.

Closed call at 7:03 pm

**APPROVAL OF AGENDA**

**Motion by Kekes & supported by Speer to approve the agenda. MOTION APPROVED UNANIMOUSLY**

**APPROVAL OF MINUTES**

**Motion by Anderson-Field & supported by Collingham to approve the 9/13/10 minutes. MOTION APPROVED UNANIMOUSLY**

**CORRESPONDENCE**

Fordyce requested updates to members' telephone numbers, email addresses, & USPS addresses.

**OLD BUSINESS** None

**NEW BUSINESS**

A) Annual Review of By-Laws

Members reviewed the By-Laws. Changes were made to Rule 2, 2.1, a, b, & d as well as Rule 2, 2.2.

**Motion by Collingham and supported by Kekes to correct Rule 2, 2.1, a. to read 'One regular member shall be a member of the Township Board, but shall not serve as an officer.' and b. to read 'One regular member shall be a member of the Putnam Township Planning Commission, but shall not serve as an officer.' MOTION CARRIED UNANIMOUSLY**

**Motion by Collingham and supported by Speer to correct Rule 2, 2.1, d. to read 'No elected officer of the Township or any employee of the Board may serve simultaneously as one of the remaining members of the ZBA.' MOTION CARRIED UNANIMOUSLY**

**Motion by Kekes and supported by Collingham to correct the first sentence of Rule 2, 2.2 to read 'At the first regular meeting of the ZBA in January of each year, the ZBA shall select the following officers from among the members providing that the individual is not an elected officer of the Township or an appointed representative of the Planning Commission.' MOTION CARRIED UNANIMOUSLY**

B) Election of Officers

**Motion by Collingham & supported by Anderson-Field to elect Fordyce as Chairperson. MOTION CARRIED UNANIMOUSLY**

**Motion by Fordyce & supported by Kekes to elect Collingham as Vice Chairperson. MOTION CARRIED UNANIMOUSLY**

**Motion by Fordyce & supported by Collingham to elect Anderson-Field as Secretary. MOTION CARRIED UNANIMOUSLY**

**CALL TO THE PUBLIC**

Opened call at 7:38 pm

Bob Press, 9195 Peaceful Valley, stated that, at their January meeting, the Township Board had not appointed representatives to the ZBA or the Planning Commission. Perhaps that was why Chambers was absent at this meeting.

Closed call at 7:41 pm

**ADJOURNMENT**

**Motion by Kekes and supported by Collingham to adjourn at 7:42 pm. MOTION CARRIED UNANIMOUSLY**

**Ingrid Weisz , Recording Secretary**