

PUTNAM TOWNSHIP

3280 W M-36 * Pinckney, MI 48169 * Phone 734.878.3131 * Fax 734.878.2545 * Web www.putnamtwp.us

PUTNAM TOWNSHIP SQUARE USE REQUEST APPLICATION

Today's Date: _____

Applicant Name: _____

Address: _____

Telephone #: Daytime _____ Evening _____

Organization Name (if applicable): _____

Address: _____

Telephone #: Daytime _____ Evening _____

Event name/description: _____

Admission charge, if any: _____

Date requesting: _____ Time: from _____ AM/PM to _____ AM/PM

Number of people expected to attend: _____

Electricity required: _____ yes _____ no

In the event there are any damages to the grounds, vegetation, sprinkler heads, gazebo, picnic tables or anything else within the Township Square boundaries, or the Township Square and/or gazebo are not clean and trash or decorations removed, the applicant understands they will be charged for any replacement, repair, or clean-up required to restore the Township property to it's prior state.

ABSOLUTELY NO STAKES MAY BE USED THAT ARE LONGER THAN 12 INCHES. ABSOLUTELY NO MOTORIZED VEHICLES ON THE SQUARE. YOU MUST BE PRESENT FOR ANY DELIVERIES. NO ALCHOL IS ALLOWED ON TOWNSHIP PROPERTY.

It is the applicant's responsibility to contact the Village of Pinckney Police Chief (734-878-6206) for any other necessary approval.

Request must be submitted 2 weeks prior to Township Board meeting (third Wednesday of every month) to be placed on the agenda.

Applicant signature: _____ Date: _____

Township Board Approval: _____

(May 13, 2009)