

**HOME OCCUPATIONS AMENDMENTS – PUTNAM TOWNSHIP ZONING ORDINANCE  
APPROVED BY THE TOWNSHIP BOARD, 11/18/09**

**Chapter 18, Sec. 5, Definitions G-H**

HOME OCCUPATION means any use customarily and traditionally conducted entirely within a single family dwelling or accessory structure which, except for a sign allowed by this Ordinance, is generally not discernible from outside the dwelling, is carried on by the occupant(s) thereof and no more than two (2) persons who do not reside within the dwelling, only utilizes equipment customarily found in a single family dwelling, such as a computer and computer peripherals, telephone, and similar office equipment, and which is clearly incidental and secondary to the use of the residence for dwelling purposes. See Chapter 19, Sec. 24 for specific requirements.

**Chapter 19, General Provisions**

**Sec. 24. Home Occupations**

A home occupation shall be clearly incidental to the principal residential use. The following conditions for home occupations shall be met:

- A. A home occupation shall be clearly incidental and subordinate to the use of the dwelling for residential purposes.
- B. All home occupations shall be conducted within the confines of a single family dwelling and/or an accessory structure and shall not exceed forty percent (40%) of the floor area of the dwelling.
- C. There shall be no change attributable to the home occupation in the outside appearance of the dwelling, accessory structure or premises, or other visible evidence (except for a sign as allowed by this Ordinance) of conduct of the home occupation, and there shall be no external or internal alterations that are not customary in residential areas. However, one (1) non-illuminated wall sign, not exceeding four (4) square feet, may be mounted to the dwelling. In addition up to two (2) signs, not exceeding three (3) square feet each, may be mounted on a vehicle owned by the operator of the home occupation. No other signs shall be permitted.
- D. A retail showroom, sales area, outlet or similar facility is prohibited and no retail sales shall be permitted.
- E. No equipment or process shall be used that creates vibration, glare, fumes, odor, or electrical interference that are nuisances to persons off the lot. The use of hazardous, toxic or extremely flammable materials is prohibited.
- F. All activities shall comply with Ordinance 42 of the Township Ordinances, Noise.
- G. No traffic shall be generated by the home occupation in greater volumes than would normally be expected in a residential neighborhood.
- H. There shall be no storage of equipment or supplies associated with the home occupation outside the dwelling or accessory structure(s).
- I. No more than three (3) passenger vehicles associated with the home occupation may be parked upon the premises.

- J. A home occupation may employ no more than two (2) persons who do not reside within the dwelling.

**Chapter 21, A-O Agriculture-Open Space District**

**Sec. 2. Table of Uses** (relevant part only shown)

- P: Permitted Use: Land and/or buildings in this District may be used for the purposes listed by right.  
 SLU: Special Land Use Permit: Listed uses may be permitted by obtaining Special Land Use approval, subject to the standards and procedures cited in Chapter 29.  
 NP: Not permitted.

<b>Table 21-1: Table of Uses – A-O District</b>	<b>A-O</b>
<b>Accessory Uses (See Chapter 19 for specific regulations)</b>	
Home occupations, according to Chapter 19, Section 24	P

**Chapter 22, Single Family Residential Districts**

**Sec. 4 Table of Uses** (relevant part only shown)

<b>Table 22-1 Table of Uses, Single Family Residential Districts</b> (Minimum Lot Area)	<b>RR</b> (10 ac.)	<b>RS-1</b> (5 ac.)	<b>RS-2</b> (3 ac.)	<b>RS-3</b> (1 ac.)	<b>RS-4</b> (21,780 sq. ft.)	<b>LR-1/ LR-2</b> (8,500 sq. ft./ 1 ac.)
<b>Accessory Uses (See Chapter 19 for specific regulations)</b>						
Home occupations, according to Chapter 19, Section 24	P	P	P	P	P	P

I, Sally D. Guyon, Putnam Township Clerk, hereby certify as follows:

- A. The above Ordinance amendment was passed by the Putnam Township Board of Trustees on the 18th day of November, 2009. The names of the members voting thereon and how each member voted was as follows:

Yeas: Rau, Guyon, McCloskey, Carney, Dobis and Chambers  
 Nays: None  
 Absent: Klein

- B. A synopsis of the Ordinance amendment was published in the Livingston County Daily Press and Argus, a newspaper circulating within the Township, on the 4<sup>th</sup> day of December, 2009.

- C. The effective date of the Ordinance amendment is December 12, 2009.

PUTNAM TOWNSHIP

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 Sally D. Guyon, Clerk

